**Action Plan Monitoring Template**

The sections below correspond to the APR Action Plan. Using this template, please provide an update on your action plan objectives for the current reporting cycle (May – May). This report will provide information for your conversation with the CAS Dean (CAS units) or Provost (non-CAS Units) during your one-on-one meeting in May. Action Plan Monitoring reports are due May 1st of each calendar year.

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| 1. **Student Learning and Success Objective(s)** |
| Objective: (List the Objective(s) from your submitted Action Plan) |
| Progress/Impact: (Describe the progress that has been made on the objective(s), including any action plan benchmarks that have been achieved during this reporting cycle; Impact If the objective(s) has been achieved, describe the impact that has occurred from successful completion of the objective) |
| Challenges: (Describe any challenges or barriers that have occurred that have affected the achievement of the objective(s) during this reporting cycle. If a challenge or barrier was overcome explain how this was accomplished. If not overcome, provide information on what steps will be taken to address the challenge.) |
| Next Steps: (Describe the next action steps that will occur in the upcoming reporting cycle to achieve or document the impact of achieved objective(s) |
| Additional Comments: (Provide any additional comments you which to share with the CAS Dean (CAS Units) and/or Provost (non CAS units).) |

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| 1. **Resource Effectiveness Objective(s)** |
| Objective: (List the Objective(s) from your submitted Action Plan) |
| Progress/Impact: (Describe the progress that has been made on the objective(s), including any action plan benchmarks that have been achieved during this reporting cycle; Impact If the objective(s) has been achieved, describe the impact that has occurred from successful completion of the objective) |
| Challenges: (Describe any challenges or barriers that have occurred that have affected the achievement of the objective(s) during this reporting cycle. If a challenge or barrier was overcome explain how this was accomplished. If not overcome, provide information on what steps will be taken to address the challenge.) |
| Next Steps: (Describe the next action steps that will occur in the upcoming reporting cycle to achieve or document the impact of achieved objective(s) |
| Additional Comments: (Provide any additional comments you which to share with the CAS Dean (CAS Units) or Provost ( non CAS units).) |

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| 1. **Size/Type of Programs.** |
| Objective: (List the Objective(s) from your submitted Action Plan) |
| Progress/Impact: (Describe the progress that has been made on the objective(s), including any action plan benchmarks that have been achieved during this reporting cycle; Impact If the objective(s) has been achieved, describe the impact that has occurred from successful completion of the objective) |
| Challenges: (Describe any challenges or barriers that have occurred that have affected the achievement of the objective(s) during this reporting cycle. If a challenge or barrier was overcome explain how this was accomplished. If not overcome, provide information on what steps will be taken to address the challenge.) |
| Next Steps: (Describe the next action steps that will occur in the upcoming reporting cycle to achieve or document the impact of achieved objective(s) |
| Additional Comments: (Provide any additional comments you which to share with the CAS Dean (CAS Units) and/or Provost ( non CAS units).) |

***Only complete if your action plan had other priorities***

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| 1. **Other Priorities (optional)** |
| Objective: (List the Objective(s) from your submitted Action Plan) |
| Progress/Impact: (Describe the progress that has been made on the objective(s), including any action plan benchmarks that have been achieved during this reporting cycle; Impact If the objective(s) has been achieved, describe the impact that has occurred from successful completion of the objective) |
| Challenges: (Describe any challenges or barriers that have occurred that have affected the achievement of the objective(s) during this reporting cycle. If a challenge or barrier was overcome explain how this was accomplished. If not overcome, provide information on what steps will be taken to address the challenge.) |
| Next Steps: (Describe the next action steps that will occur in the upcoming reporting cycle to achieve or document the impact of achieved objective(s) |
| Additional Comments: (Provide any additional comments you which to share with the CAS Dean (CAS Units) and/or Provost (non CAS units).) |